

Terms of Reference for Consultancy

Consultancy required on “Analysis of compliance of the legislative framework in the area of accessibility and political and public participation, with the UN Convention on the Rights of Persons with Disabilities”.

February 2023

Service title	Consultancy required on “Analysis of compliance of the legislative framework in the area of accessibility and political and public participation, with the UN Convention on the Rights of Persons with Disabilities”.
Location/Country	Albania
Organization	Albanian Disability Rights Foundation (ADRF),
Time frame duration	March – October 2023
Contract start date	1 st March 2023 – 31 th October 2023
Deadline for submission of deliverables	* Design of the methodology and instruments 10h March 2023; * Data collection and elaboration end of June 2023 * Report writing, consulted within partners/ key stakeholders agreed with findings and recommendations – within October 30th, 2023

Background information

ADRF and project partners from 3 WB countries, will combine their operational capacities in a common effort to assist organizations dedicated to the fulfillment of rights of PwD in 3 WB countries to develop working relationships, networking capacities and through their legislative assessment and policy advocacy in the area of accessibility and political and public participation, empower them to engage constructively with governments to address key challenges faced by PwD. By establishing and regional exchange amongst Legislative Working Groups (WGs) and Parliamentary Lobbying Groups (PLGs), the APWDs will enhance their participation in decision making processes, undertake effective policy and legislative advocacy and engage with, but also hold accountable their national governments to make political and economic reforms related to disability, preparing them for the rights and obligations that came with European Reform Agenda and EU membership.

Purpose of the Service

The purpose of this consultancy service is to prepare a report: “Analysis of compliance of the legislative framework in the area of accessibility and political and public participation, with the UN Convention on the Rights of Persons with Disabilities”.

The methodology that will be used for the formulation of this report will be qualitative. It will include an analysis of compliance of the legislative framework with the UN Convention on the Rights of Persons with Disabilities, including an overview of the compliance of legislation with recommendations of the UN Committee on the Rights of Persons with Disabilities, will be carried out in the manner defined by this methodology in 3 countries participating in the project, “Disability Alliances for Development of Inclusive Reforms in the Region”(DADIRR), for the purpose of having the results of the analysis comparable by sectors for all participating countries and creating a uniform basis for defining the recommendations for improving the legislation in target areas at the national level as well as for implementing the project activities at the regional level. Methodology and content will intend to:

- ✓ Identify the non-compliance in the national legislation with respect to the recommendations of the UN Convention (including regulations);
- ✓ Identify cases of non-compliance/omissions in other acts (strategies, policies, guidelines) with respect to the recommendations of the UN Convention;
- ✓ Map the “institutional framework” relevant to the defined sector in charge of working and cooperating with persons with disabilities;
- ✓ Identify the missing institutions, if they are found to be missing;
- ✓ Identify the main problems within the defined sector related to persons with disabilities.

Responsibilities of the Contracted Expert(s):

- Design and develop the methodology and monitoring tools/instruments tools. (10th of March 2023)
- Deliver the final draft report and a summary of final report (maximum 10 pages) in native language for each of the participating countries/organizations, within end of October, 2023.
- Presentation of the findings and recommendation in national/regional workshop organized in each of the project partners' countries.

Deliverables

- Design of the methodology.
- Draft report with findings;
- Deliver the final report and a summary of the final report (maximum 10 pages) in English language

Proposal/ Documents and expert criteria required for submission:

1. Please submit the following documents:

- An expression of interest for the consultancy;
- CV highlighting the expertise on the field;
- The consultancy fee in total and divided per working days, including all applicable taxes.

2. Criteria for selection of external consultancy

- Degree in social sciences, public administration, law or similar;
- Experience in the disability field or similar, minimum of 5 years;
- Proven expertise in similar consultancy, in monitoring implementation of disability policy;
- Logistical and planning skills, ability to facilitate, communicate and negotiate with a broad range of stakeholders;
- Proven organizational capacity to absorb, analyze and synthesize large amounts of complex information;
- Excellent communication skills and good report-writing skills in English;

3. Management arrangements & Remuneration

The consultant will report to the national project coordinator and will be paid in line with the consultancy rates, upon satisfactory performance certified by the supervisor.

4. Competencies

Core values

Demonstrates integrity and fairness and ethical standards;

Demonstrates professional competence and is conscientious and efficient in meeting commitments, observing deadlines and achieving results;

Displays disability, cultural, gender, religion, race, nationality and age sensitivity and adaptability;

Core Competencies

Communication: Excellent communication skills, including the ability to pose questions, listen, evaluate and capture opinions, suggestions and comments, both orally and in writing, in a clear and persuasive style tailored to match different stakeholders;

Client orientation: Ability to establish and maintain productive partnerships with national partners and pro-activeness in identifying of beneficiaries and partners' needs, and matching them to appropriate solutions

Demonstrated analytical and practical skills;

Functional Competencies

Excellent communication skills (written, spoken, composing, presentation) and networking;

Ability to generate creative, practical approaches to overcome challenging situations;

Strong technical and practical knowledge on issues related to the this assignment;

Ability to work well in multi-disciplinary teams;

Excellent interpersonal skills and objectivity;

Application procedure: Questions/requests should be made to the following e-mail address:

ADRF e-mail address: info@adrf.al

The deadline for submission of applications is 20th, February 2023

Applications should be sent in a sealed envelope or can be sent by e-mail to the following address:

Fondacioni Shqiptar për të Drejtat e Personave me Aftësi të Kufizuara, Rruga Bogdani, Nr 19 Tirane

E-mail: info@adrf.al